

2010 GSA Pre-Doctoral Student Travel Grant Revised Guidelines

The GSA has a small amount of funding available for graduate students to use toward the cost of registration and travel for professional conferences or meetings. You may apply if you have a presentation accepted for a conference or meeting and *DO NOT* qualify for the Academic Senate's "Doctoral Student Travel Grant."

Up to \$75 may be awarded for travel costs and/or registration or conference fees.

The money is granted on a first-come, first-served basis each quarter until funds are expended or until August 30, 2010, whichever occurs first.

Funds are available for conference travel between **September 15, 2009, and September 14, 2010.**

Eligibility:

- Applicant must be a doctoral student and not ABD.
- Applicant must be invited or selected to present a paper, present research, perform, or exhibit at a major professional conference or meeting.
- Applicant must be a currently registered graduate student or on an approved leave of absence.

Terms of the Award:

Applications are accepted at the end of each academic quarter. The due dates for 2010 are:

- Winter quarter deadline: **March 30, 2010** for travel from 12/16/2009-3/15/2010
- Spring quarter deadline: **June 30, 2010** for travel from 3/16/2010-6/15/2010
- Summer deadline: **September 30, 2010** for travel from 6/16/2010-9/15/2010
- Tentative Fall quarter deadline: **December 30, 2010** for travel from 9/16/2010-12/15/2010

You can only apply for funds ONCE YOU HAVE TRAVELED TO THE CONFERENCE. After you have traveled, you must submit your application by that quarter's deadline. You will not be reimbursed until GSA has received documented confirmation of your attendance and receipts. You cannot be reimbursed without providing proof that you attended the conference or meeting (e.g., the conference/meeting schedule listing your presentation/performance.)

Application must include the following:

- A completed Graduate Student Travel Grant Application (see attached);
- An abstract of the paper/project to be presented;
- A copy of the formal invitation for the presentation or performance (email confirmation is acceptable);
- A receipt of the travel costs (if applicable; email receipt is acceptable);
- A receipt of conference registration fees (if applicable; email receipt is acceptable).
- Please contact at vpbudget@gsa.ucsb.edu if you have further questions about the travel grant.
- Please submit your application with all supporting materials to: vpbudget@gsa.ucsb.edu

2009-10 GSA PRE-DOCTORAL STUDENT TRAVEL GRANT

Allocation of funds governed by the Graduate Students Association

Name _____ Date _____

Department _____ Perm# _____

E-mail _____ Phone _____

Mailing Address (Reimbursements will be sent here):

Amount Requested _____

PLEASE PROVIDE THE FOLLOWING INFORMATION IN SUPPORT OF THIS APPLICATION:

Name of Conference/Meeting _____

Date of Conference/Meeting _____ Location _____

Title of Presentation _____

PLEASE REMEMBER THAT YOUR APPLICATION MUST INCLUDE THE FOLLOWING:

- A completed Graduate Student Travel Grant Application;
- An abstract of the paper/project to be presented;
- A copy of the formal invitation for the presentation or performance (email confirmation is acceptable);
- A receipt of the travel costs (if applicable, email receipt is acceptable);
- A receipt of conference registration fees (if applicable, email receipt is acceptable).

Signature of Applicant _____ (e-signature is acceptable)

Date _____

PLEASE SUBMIT YOUR APPLICATION AND SUPPORTING MATERIALS TO VPBUDGET@GSA.UCSB.EDU